

August 24, 2021

Dear Parents of the Pride,

Henderson Collegiate is committed to the safety and health of our students and staff. This letter serves to inform families of our COVID-19 Protocols and how information regarding COVID-19 will be shared. Our goal is to maintain the **safety** of our school community as well as to be **transparent** in what is happening within our buildings.

How will information regarding positive cases be shared with families? If your child:

- Sits within 3 feet of an individual who tests positive, your family will receive a phone call. Per Health Department guidance, no action will need to be taken since students are wearing masks all day in classes.
- Sits in close proximity to an individual who tests positive during a time when eating is taking place and masks are down, your family will receive a phone call and will be asked to take a PCR test and remain home until you have received the test results.
- Attends school with an individual who tested positive, then your family will receive an email.
- Classroom is closed, you will receive a phone call and an email.
- Is in the same grade level in which another class is closed, then you will receive an email.
- School building is closed, you will receive a call from our OneCall system and an email.

As a reminder, **if anyone in your household is experiencing symptoms or being tested for COVID-19**, we ask that you **DO NOT send those affected and not feeling well OR siblings to school until you have received further testing information or guidance from a health care professional**. For example, if you have a child that is being tested for COVID-19, please do not send the child or any of their siblings to school until you receive the results.

In closing, we want to thank our families for working with our school personnel and for supporting our implementation of required guidance. Thank you for your continued understanding and support as we, a school community, collectively navigate the ever-changing dynamics of COVID-19.

Sincerely,
The Henderson Collegiate Team